



***SAMASTIPUR COLLEGE,***

***SAMASTIPUR***

***ACCREDITED BY NAAC GRADE B***

***(A CONSTITUENT UNIT OF L.N.M.U, DARBHANGA & C P E STATUS)***

**THE ANNUAL QUALITY ASSURANCE REPORT**

**OF**

**INTERNAL QUALITY ASSURANCE CELL**

**2017-2018**

**[WWW.SAMASTIPURCOLLEGELNMU.COM](http://WWW.SAMASTIPURCOLLEGELNMU.COM)**

**INSTITUTE TRACK ID: BRCOGN12447**

**THE ANNUAL QUALITY ASSURANCE REPORT (IQAR) OF**  
**THE IQAC, YEAR OF REPORT 2017-18**  
**PART-A**

**Kindly provide the details of the institution**

1. Name of Institution: SAMASTIPUR COLLEGE , SAMASTIPUR
2. Year of Establishment of the Institution: 03/071947
3. Address Line 1: Jitwarpur
4. Address Line 2:
5. City/Town: Samastipur
6. State: Bihar
7. Postal Code: 848134
8. Email Address: samastipurcollege@gmail.com
9. Year of Accreditation: 200 14
10. Reaccreditation 3<sup>rd</sup> cycle: In Process
3. Institutional Status: CPE
11. Current Grade: B CGPA: 2.59
12. Name of Head of Institution: DR. JAISHANKAR PRASAD
13. Contact Phone: 8521934373
14. Email: Jaishankar.prasad60@gmail.com
15. Website URL: Samastipurcollegeamil.com
16. Name of IQAC Coordinator: PROF MOHAMMAD ALAMGEER
17. E-mail: [drmalamgeer@gmail.com](mailto:drmalamgeer@gmail.com)

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

**1.1 NAAC Track ID** *(For ex. MHCOGN 18879)*

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

**1.5 Website address:**

[www.Samastipurcollege.com](http://www.Samastipurcollege.com)

**1.6 Accreditation Details**

SN	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1	1 <sup>st</sup> Cycle	B	73.70	2005	2010	
2	2 <sup>nd</sup> Cycle	B	2.59	2014	2019	
3						
4						

**1.7 Date of Establishment of IQAC:**

1	0	0	3	2	0	0	6
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**1.8 AQAR for the year** *(for example 2015-16)*

2	0	1	7	-	1	8
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**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC** *((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

i. AQAR 2015-16 submitted to NAAC on 10.01.2017

This is the 3<sup>rd</sup> AQAR of Samastipur after assessment of 2<sup>nd</sup> cycle.

## **Plan of action chalked out by the IQAC in the beginning of the year:**

The most important factor for development is our attitude towards work. The despondency that we are backward and neglected has become a cliché. This seems to have got so deeply ingrained in our collective conscience that we stopped all search for finding our own weakness. Higher education can play a pivotal role in removing this kind of social ailment. As such, Samastipur College, being the sole institution of higher education in this socio-economically backward area, has been endeavoring for academic up-liftment of people of the locality and this goal and mission of the college is reflected in various spheres of life. Keeping in view, the goal, Samastipur College has chalked out the following plan of actions for the academic session 2018-19

1. The college plans to organize a one day talk on a relevant topic of literature. There is a plan to invite an eminent resource person to deliver the talk which will be quite beneficial to the students and teachers of the department of English .
  2. The college has planned to organize a workshop on the theme “**Examination reform, paper setting and evaluation**” and the topic has been regarded as of prime importance of the commencement of various examinations.
  3. The college has also planned to organize a programme on **AIDS awareness** in collaboration with the Bihar AID Control Society.
  4. The college has also planned to organize a ‘**Healthy Baby show**’ and also a talk on ‘**Iodized salt**’ catering to the needs of local people on **Baby care** and **health and hygiene**.
  5. There is also a plan to organize another work shop on ‘**AIDS-causes, and preventions**’ in collaboration with national Rural Health Mission.
  6. College has an unique plan to bring to focus some burning social issues through the enactment of **street drama** and the drama is to be enacted on 2<sup>nd</sup> February, 08 with the participation of college students.
  7. As a part of effort to inculcate reading habit on students the college library will organize **Quiz competition** among college students on 20<sup>th</sup> Dec 2012.
  8. At the initiative of each and every department of college, class seminars will be organized among student on a regular basis and in addition to this the college will organize a district level seminar on various thrust area.
19. The college also plans to introduce more short-term, **Job oriented courses** like Knitting-cutting. Marketing of cash crops etc

## **Part-B**

### **1. Activities reflecting the goal and objectives of the institution :**

To achieve the goal and objectives, the college has undertaken the programmes in three dimensions such as, teaching, Research and extension. In teaching UG and PG courses, Ph D and Research project on various thrust areas in humanities, social science and research oriented activities for dissemination of research based knowledge among students were undertaken through Minor research projects. Besides, extension activities like cultural and literary programmes, health and hygiene programmes are also organized.

### **2. New academic programmes initiated (UG and PG).**

### **3. Innovation in curricular design and transaction.**

### **4. Interdisciplinary Programmes Started:-**

### **5. Examination Reforms:**

Although the college has got little scope for Examination reforms as all examination are conducted under the guidelines of Mithila University and Higher Secondary Council, Bihar. The college however has implemented few reforms in the unit tests and other examinations ie “**seasonal exams, evaluation and question paper setting**” etc. Moreover a workshop on ‘**Examination, Question paper setting and evaluation**’ were organized to hasten the process of reform.

**Unit Test** for the Degree Students were conducted at regular basis and the college also organized special workshop on Education reform paper setting and evaluation for the benefit of the teachers.

Moreover, each and every department of the college has sent necessary recommendations and suggestions to the Mithila University for bringing necessary changes in the examination system.

### **6. Candidates qualified: NET/SLET/GATEO/C**

Two (2) teachers, one from political Science

### **7. Initiative toward faculty/ development programme:**

The college has given utmost importance on faculty development and with this ends college is organizing **talk, workshop, seminars** etc on an occasional basis to give to faculty members more exposure and acquaintance for development. Moreover, faculty members are allowed to attend refresher course, orientation course and other relevant courses for improvement of skill and competency of faculty members.

**8. Total member of seminar/workshops conducted :**

1. State level workshop on 'Examination reform, paper setting and Evaluation'.
2. Seminar were organized in the department of Chemistry, Botany Zoology, Hindi, English History and Political Science

**9. Research project :**

- (a) Newly implemented:3 (Three)
- (b) Completed:1(One)

**10. Patent generated, if any.**

No Patent generated during this year.

**11 New collaborative research programmes:**

Nil

**12. Research grants received from various agencies:**

1. from UGC

Doctoral thesis : 1 (One)

MRP : 3 (Three)

**13. Details of research scholars:**

**14. Citation under of faculty member and impact factor:**

Nil

**15. Honors/ Awards to the faculty:**

**16. Internal Resources generated:**

A nominal amount is being generated by the college from the Girls Hostel and the Cutting and Knitting course run by the college.

Moreover college is running Internet and Xerox facility commercially and generating internal resource for the institution.

**17. Details of Departments getting SAP, COSIST(ASSIST)DST. FIST etc.**

Effort is on to get such recognition.

**18. Community services:**

Being the sole institution of higher Education. The college has initiated several **Agro based** programmes for the welfare of nearby agrarian village people. Moreover,

certain programmes i.e awareness programme on **health and hygiene**, on AIDS and environment etc were organized.

**19. Teachers and officer newly recruited:**

Teaching: 40 (permanent)

(Temporary)

10 **Guest Teachers** in deferent department

**20. Teaching Non-teaching staff ratio:**

Teaching 23 and Non-teaching 7 (23:7)

**21. Improvements in the library:**

In addition to the existing services the college has accorded topmost priority in improving library services with the installation of facilities like computer, Xerox etc. and also in inauguration of a new '**children corner**' and to Inculcate the habit of reading on the students, college library has occasionally been organizing book reading competition, quiz competition etc. among students. In the session 2007-08 Internet facilities has also been provided to the college library for the benefit of students and teachers.

**22. New book/ journal subscribed and their value.**

Number of books/journals purchased in the session 2007-08.

	Copies	Amount/value
Books:	1250	3, 87263.00
Journal	14	4346.00
News paper	04	3984.00

**23. Courses in which student assessment of teachers introduced and the action taken on student feed -back.**

Student Assessment of teachers was introduced in undergraduate and certificate courses. On the basis of student's feedback, the IQAC of the college adopted some measures as follows:

- Initiation of more departmental exchange programme.
- Arrangement of remedial classes for SC and ST.
- Organizing training for development of teaching skill of teachers.

**24. Unit cost of education:**

Rs.18,571/-

**25. Computerization of administration and the process of admissions and examination results, issue of certificate.**

The process of computerization of administration, admission, examination results has already been completed and the process of computerization of issue of certificate has also been completed.

**26. Increase in the infrastructural facilities.**

The college has completed the extension of a new block of Women Hostel with financial assistance from UGC under X plan and in addition of existing audio-visual teaching aids a set of flat screen TV bigger in size has also been installed in the newly constructed class-room.

**27. Technology up gradation.**

In addition to the existing techno based facilities the college has installed **Broad-Band communication** net-work to upgrade the internet facility. The college is also endeavoring to install a teleconferencing net-work for class-room teaching.

**28. Computer and Internet access and training to teacher and students.**

Catering to the needs of teachers and taught the college has provided internet facility at a cheaper rate. Moreover, special training has also been organized for the benefit of teachers and students for computer and internet operation.

**29. Financial aid to students:**

The college has the provision of student's aid fund and under this programme poor students were provided text books and other stationary materials. Around 470 students belonging to OBC, MOBC, SC, ST Category have received Rs.10, 87450.00 as scholarship in the academic year 2007-08. Moreover 15 Nos. of poor students have received Rs. 19200.00 as special financial assistance. Under the procession of "**Free scholarship**" 7 Nos. of students who received Rs.14210.00, were benefited and in total, an amount of Rs.1108071.00 was spent by the college for that purpose.

**30. Activities and support from the Alumni Association;**

With the active help and support of **Alumni Association** a flood relief camp was organized on 26<sup>th</sup> and 27<sup>th</sup> July 2008 .

The members of the Alumni Association actively participated in the '**Street Drama**' organized by the students of the college on 2<sup>nd</sup> Feb 2008

On the 8<sup>th</sup> March 2008, '**Women's Day**' was observed by College with the active participation of the Alumni Association.

**31. Activities and support from the Parent Teacher Association.**



They suggested:

1. To adopt extra tutorial classes for exceptionally meritorious students and remedial classes for poor students.
2. To organize regular career counselling.
3. To extend consultancy on Agro-based activities and on social values.

### **32. Health service:**

Under the aegis of college health centre, the college has organized some of the health programmes such as **First-Aid**, AIDS awareness programmes and guidance on **Yoga Therapy** has also been extended to the nearby school.

### **33. Performance in sport activities:**

The college has always given special emphasis on improvement of Games and Sports. The students have been provided special coaching on foot ball and volley ball on a regular basis. The students have always taken active part in various districts, inter-districts level sports, in the youth festival, inter college competitions of Dibrugarh University and brought laurel to the college.

Moreover, annual sports week is organized to encourage the sport man spirit and sense of unity among students.

### **34. Incentive to outstanding sport persons:**

The college has special schemes of incentive to out standing sports persons. In the academic year 2007-08, fifteen students were given admission in sports quota on the basis of their performance in sports. Special coaching was also organized for the college **Volley Ball team**.

Prize and awards were also given to the outstanding sports persons during annual sports week.

### **35. Student achievement and awards:**

Performance of students in academic cultural, literary is some what satisfactory due to some field's oriented programmes being initiated by the college for the students.

**Academic:** Sri. Madhusudan Borpatra Gohain, has secured 9<sup>th</sup> position in Higher Secondary Final Examination 2008 and among 17 first divisioner one girl students obtained star marks. Four (4) Nos of students of economics dept and 1(one) Nos of students secured 1<sup>st</sup> class in degree Exams in Education.

### **36. Activities of the guidance and counselling unit:**

Guidance and counselling cell of the college has taken utmost care to provide up to date information on various employments and career oriented avenues from time to time. The students are provided requested information and guidance for various competitive examinations also.

The guidance and counseling cell of College had organized training on **‘Insurance Sector and job Opportunity’** in collaboration with AVIVA on 12<sup>th</sup> Sept 2008.

### **37. Placement service provided to students:**

7 students were provided placement in LIC .

5 students have got placement in Bajaj Allianz

3 students have got placement in Eureka Forbes

2 students were provided placement in AVIVA life insurance in the ICA, Institute of Computer Accountant. Selected five students in a campus interview and were provided placement in various organizations.

### **38. Development programmes for non-teaching staff:**

Trainings on operation of newly installed software programmes and skill development in office management were conducted for the non-teaching staff of the college.

### **39. Healthy practices of the institution.**

The college is still carrying on the practice, of Morning Assembly to inculcate the spiritual values in terms of mental discipline before beginning the college routine activities.

Keeping in view the development of knowledge in reflective level the college organized interdepartmental/interdisciplinary discussion with the active participation of teachers and taught. Moreover, **Quiz competition, Debate, literary competition, Class Magazine and wall Magazine competition** were organized at a regular interval and as a result of these competitions the students were motivated and reinforced to engage themselves to accelerate their competitive capability and as an impact of this best practice, students were inspired to take part in such competitions organized by other academic institutions.

To develop the managerial skills of students, planned academic events are being organized with the active co-operation of students. In addition to that, the students

are also engaged in self-monitoring mechanism by representative way for controlling situations pertaining to students.

In order to raise students prospects, the college has organized some events such as regular career counselling, psycho-based counselling, talk on specific discipline viz Humanities and social Science, campus interview, programme on investment policy, programmes on personality development etc. In support of student's facilities like material condition of teaching, facilities for extra curricular activities viz games and sports materials musical instruments are provided for developing potentialities of students and as a result of these best practices students bagged desired laurels.

In regard to innovative practices the college has launched a couple of programmes like **Inter Disciplinary Discussion, Exchange programmes** among the various departments, teaching learning **Feed Back, Monitoring Mechanism, Morning Assembly** for spiritual development, enactment of **Street Drama** for social awareness, programmes for local people, programmes on **Health Awareness**, programmes on exchange of views among parents teachers and students, Alumni and Governing Body and in addition to these programmes the college has taken need based programmes from time to time.

**40. Dr.M. Alamgeer** and Prof. AK. Sinha , Professors, Dept of Political Science and, were awarded UGC sponsored major project by the UGC under XII plan in Pol. Science and Botany. Both of them completed their projects.

## PART-C

### Explain the plan of the institution for the next Year- 2019-20.

Keeping in view the goal and mission of the college and to cater to the needs of the students, teachers and the people of the area the following plans have been made to be executed in the academic year 2019-20.

1. All the Dept, of Arts Faculties have a plan to conduct few interdisciplinary seminars to encourage students for their active participation like paper presentation, Demonstration etc.
2. The college has a plan to provide coaching for sports excellence for bringing about glory to the college.
3. Keeping in view the present day job market demand, the college has a plan to organize “**workshop on career advancement**” for the students.
4. Like the previous years, there is also a plan to organize few **Health Camps** in the surrounding villages.
5. The College has a plan to organize a “**Techno-based workshop**” for both teaching and non teaching staff of the college.
6. The college has also planed to organize a awareness’ programmes on ‘**Health & Sanitation**’, **Environment, Education** etc. with the help of NGOs and other funding agencies.
7. The college has a plan to organize a **Debating Competition** among the students in collaboration with other colleges of the affiliating University.
8. Faculty members of the college are planning to undertake **Research Projects** with the financial aids from funding agencies of National / state level.
9. The college is also planning to organize /promote study tour/ field trips to give an exposure to the students and faculty members.
10. The college is planning to introduce Library networking
11. The college shall ensure that the infrastructural facilities is further strengthened
12. The college shall also ensure enhanced community participation
13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards  
Quality Enhancement and the outcome achieved by the end of the Academic year  
Plan of Action Achievements/Outcomes
  - i. Adoption of University Management Information System
  - ii. The IQAC decided to adopt University
  - iii. Management Information System from the academic year 2019-20National Academic Depository (NAD) of NSDL
  - ii. Digital certificates uploaded on NAD, it is achievements of our IQAC and university.
  - i. Language Lab & Smart Classroom
  - iii. The university established a Language Lab in
  - iv. Language Block having 50 nodes & Smart Classroom in all departments.

#### Online Feedback Mechanism T

- i. The IQAC decided to adopt Online Feedback Mechanism and will be started from the session 2019-20.

6.5.2 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? if applicable)

- ☐ Workshop for NAAC accreditation of colleges.
- ☐ Initiation for Colleges with Potential for Excellence.
- ☐ Encourage getting fund from RUSA.
- ☐ Introduction of new programmes .BEST PRACTICE – I

Title of the Practice: Towards greenery and eco-friendlier campus of the College  
Goal:

- a. To keep the campus green and Clean.
- b. Implement and manage green & sustainable initiatives in campus.
- c. Monitor & reduce waste of campus operation & activities

8. Future Plans of action for next academic year (500 words)

- ☐ Enhancement of research activities.
- ☐ Adoption of CBCS in PG programmes in next academic year.
- ☐ Campus Selection.
- ☐ Construction of a central facility (Computer Lab) with high capacity.
- ☐ Establishment of Gym for Health Fitness
- ☐ To organize national and international seminars.
- ☐ Collaboration with industries and institutions.
- ☐ Introduction of more add-on courses.
- ☐ Development of content for SWAYAM and MOOCs courses.

**(Prof. M.Alamgeer)**

*Name and Signature*

*Co-ordinator IQAC*

**(Dr. JaiShankar Prasad)**

*Name and Signature*

*Principal/ Chair Person IQAC*

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